



EPA 2024

Budapest, Hungary • 6 - 9 April 2024

32nd EUROPEAN CONGRESS OF PSYCHIATRY



Mental Health: **Open** and **Inclusive!**
INDUSTRY PROSPECTUS

www.epa-congress.org

#EPA2024



WELCOME MESSAGE

It is with great pleasure and enthusiasm that, together with Local Organising Committee Chair Professor János Réthelyi, we invite you to the **32nd Congress of the European Psychiatric Association**. The Congress will take place 6-9 April 2024.

We are heading to another place of excellence, Budapest, capital of Hungary. As a global and multi-cultural hub, Budapest is at the crossroads between East and West, and as such, excellently placed for a bridging role in Europe. Indeed, in these complex geopolitical times, the importance of joining together, crossing borders, and overcoming differences is more crucial than ever.

Within this context, the motto of our congress is timely:

Mental Health: Open and Inclusive!

It highlights three core aspects of modern psychiatry:

- **Mental health** as a broad dimension from mental health prevention and resilience building to the treatment of specific disorders.
- **Open** refers not only to our fundamental human rights but also to open mindedness and curiosity for novel approaches and ideas.
- **Inclusive** implies welcoming and respecting differences between people.

We are convinced that Budapest 2024 will prove to be an excellent opportunity to meet old and new friends, expand your horizons in our beautiful profession and enjoy the many excitements and delights Budapest and Hungary have to offer.

We look forward to seeing you and the whole EPA community teaming up in Budapest.



Geert Dom
EPA President



János Réthelyi
Chair of the Local
Organising Committee



ABOUT THE EPA

With active individual members in as many as 88 countries and 44 National Psychiatric Association Members who represent more than 78,000 European psychiatrists, the European Psychiatric Association is the main association representing psychiatry in Europe. The EPA's activities address the interests of psychiatrists in academia, research and practice throughout all stages of career development. The EPA deals with psychiatry and its related disciplines and focuses on the improvement of care for the mentally ill as well as on the development of professional excellence.

For more information on EPA, visit: www.europsy.net

EPA CONGRESS PROFILE

The EPA Congress Scientific Programme is structured around 5 main tracks, each composed of a variety of Plenary, State of the Art, Pro & Con Debates, Symposia, and Workshop sessions:

- Research - is composed of sessions with a focus on current research trends in psychiatry
- Clinical / Therapeutic - offers participants updated, state-of-the-art, clinical and therapeutic information which is based on research and linked to daily practice
- Educational - provides an update on developments in the field and the opportunity for exchange of ideas between participants and speakers
- European - deals with common issues for psychiatrists across Europe and will therefore be of particular interest for members of the National Psychiatric Societies/Associations
- Mental Health Policy - deals with principles and models for action aimed at promoting mental health

Within each track, some sessions are part of the European Early Career Psychiatrists' Programme (EECPP). EPA invites recent graduates to participate in these sessions, which are tailored to the needs of the early career psychiatrist.



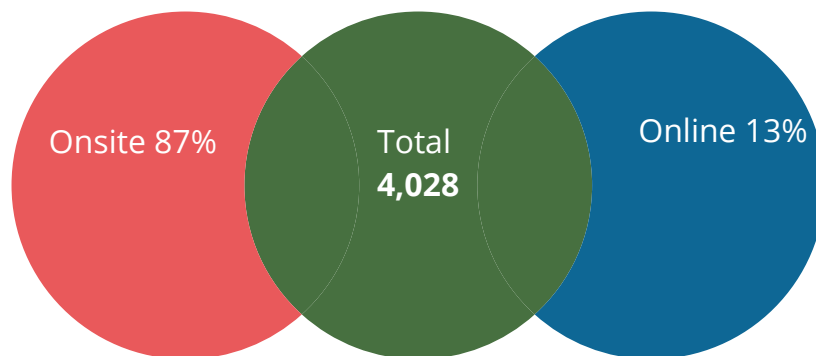
The Scientific Programme will also include:

- Free Communications Sessions – Sessions classified by topic, in which the authors of selected outstanding abstracts will give a talk.
- E-Posters – e-Poster viewings classified by topics, in which outstanding posters will be presented electronically. In addition, daily e-Poster Walk Sessions take place during the lunch breaks.
- Ask the Expert Sessions – These sessions allow participants to meet in a small group with outstanding researchers and clinicians. The sessions, limited in number and taking place at round tables, are designed to facilitate informal discussion, allowing participants to present their questions and gain new perspective.
- Industry Supported Sessions – Satellite Symposia organised by pharmaceutical companies in consultation with the Scientific Programme Committee.
- EPA Courses: high-quality Courses, covering all aspects of psychiatry. Fees are charged separately for these courses.



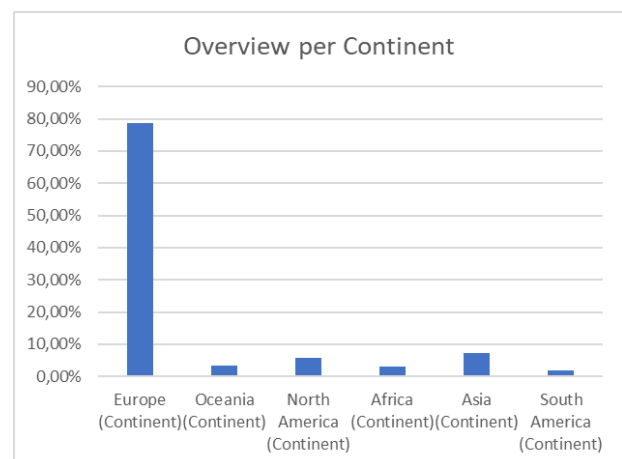
EPA CONGRESS STATISTICS

EPA 2023 Delegates



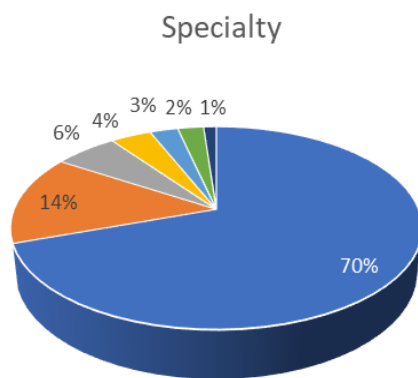
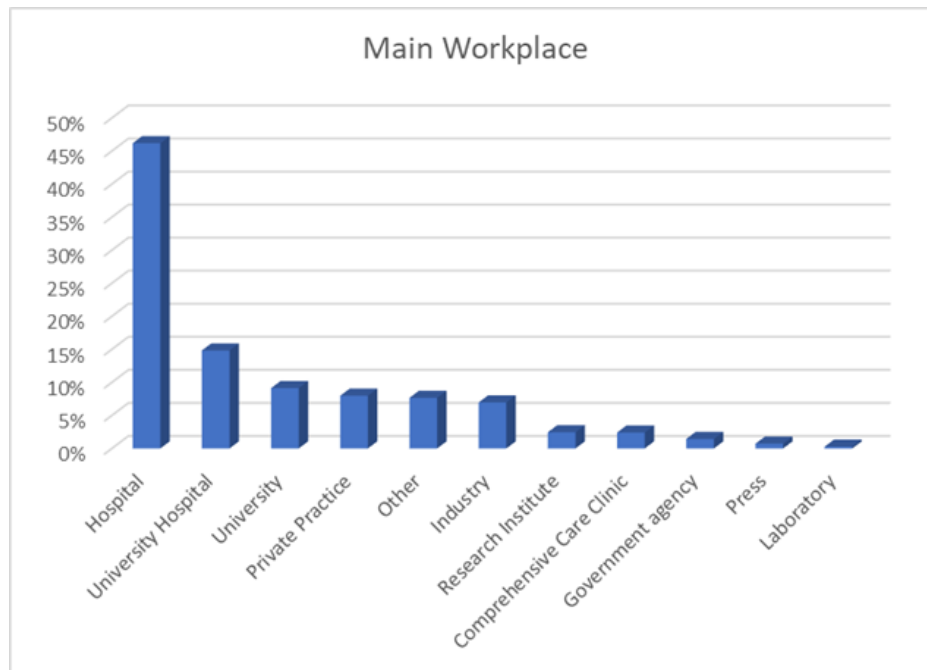
Leading Participating Countries and Overview by Continent

	Country	Number of Participants
1	Spain	501
2	Italy	296
3	France	215
4	Netherlands	203
5	United Kingdom	203
6	Switzerland	164
7	Germany	149
8	Belgium	133
9	Portugal	128
10	Sweden	124

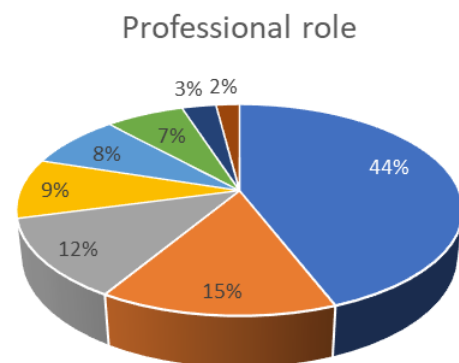




Delegate Profiles



- Psychiatry
- Other
- Psychology
- Child and adolescent psychiatry
- Neurology
- Neuroscience
- Clinical Pharmacology



- Clinical Practitioner
- Resident / Research fellow
- Other
- Student
- Clinical Researcher
- Industry/ Corporate professional
- Basic Science Researcher
- Nurse / Healthcare practitioner



Attendance History at In Person Congress Since 2017

EPA 2017 Florence	EPA 2018 Nice	EPA 2019 Warsaw	EPA 2023 Paris
4,217	3,235	4,302	4,028

Over 73% of delegates in 2023 were HCPs.



EPA SCIENTIFIC PROGRAMME

The Congress will bring together expert clinical psychiatrists, researchers and key opinion leaders who will discuss hot topics and latest advances in the field of mental health. The EPA will also propose a dedicated programme targeting Early Career Psychiatrists, including symposia and workshops centred on topics relevant to young psychiatrists. The European Congress of Psychiatry will serve the educational mission of the EPA by providing high-quality education courses, covering all aspects of psychiatry.

For a detailed timetable and up-to-date information, visit: epa-congress.org

EPA 2024 COMMITTEES

Scientific Programme Committee (SPC)

- Geert Dom, *Belgium* – **SPC Chair**
- Andrea Fiorillo, *Italy* – **SPC Co-Chair**
- Celso Arango, *Spain*
- Peter Falkai, *Germany*
- Lars Lien, *Norway*
- Merete Nordentoft, *Denmark*
- János Réthelyi, *Hungary*
- Martina Rojnic Kuzman, *Croatia*
- Benjamin Rolland, *France*
- Jerzy Samochowiec, *Poland*
- Thérèse van Amelsvoort, *Netherlands*
- Umberto Volpe, *Italy*
- Danuta Wasserman, *Sweden*

Role:

The SPC ensures the high-quality scientific programme of the European Congress of Psychiatry and reinforces EPA positioning as the main congress in Europe. The SPC is responsible for building the core scientific programme and reviewing and selecting the submissions for the accepted scientific programme.

Advisory Scientific Programme Committee (ASPC)

- Michaela Amering, *Austria*
- Julian Beezhold, *United Kingdom*
- Bernardo Carpiello, *Italy*
- Philippe Courtet, *France*
- André Decraene, *Belgium*
- Livia De Picker, *Belgium*
- Sophia Frangou, *USA*
- Tomasz Gondek, *Poland*
- Cécile Hanon, *France*
- Péter Kéri, *Hungary*
- Tamas Kurimay, *Hungary*
- Błażej Misiak, *Poland*
- Pavel Mohr, *Czech Republic*
- Arnt Schellekens, *Netherlands*
- Meryam Schouler-Ocak, *Germany*
- Thomas Schulze, *Germany*
- Gabriella Stoppe, *Switzerland*
- Simavi Vahip, *Türkiye*

Role:

The role of the Advisory Scientific Programme Committee, made up of esteemed European psychiatrists, is to provide advice to the SPC.



Local Organising Committee (LOC)

- János Réthelyi, *Budapest*– **Chair**
- Judit Balázs, *Budapest*– **Vice-Chair**
- Tamás Kurimay, *Budapest*– **Vice-Chair**
- György Szekeres, *Budapest*– **Vice-Chair**
- Péter Álmos, *Szeged*
- István Bitter, *Budapest*
- Kinga Farkas, *Budapest*
- Xénia Gonda, *Budapest*
- János Kálmán, *Szeged*
- Sára Kálmán, *Szeged*
- Oguz Kelemen, *Szeged*
- Szabolcs Kéri, *Budapest*
- Karolina Kósa, *Debrecen*
- Fanny Kupcsik, *Budapest*
- Judit Lazáry, *Budapest*
- György Purebl, *Budapest*
- Mária Simon, *Pécs*
- Tamás Tényi, *Pécs*
- Viktor Vörös, *Pécs*

Role:

The LOC is an official body that takes an active part in the local promotion of the event towards delegates; sponsoring solicitation; promotion and liaison with the local authorities when relevant; review of the Oral and Poster submissions and late breaker proposals; scheduling of Orals and Posters; appointment of chairs for the Oral and Poster sessions; any other duties which may contribute reinforcing the success of the European Congress of Psychiatry.

IMPORTANT DEADLINES

Action Item	Deadline
Poster Abstract submissions	20 September 2023*
Sponsorship manual available	11 December 2023*
Exhibitor manual available	11 December 2023*
Deadline for submission of Satellite Symposium title and Programme	5 January 2024
Early bird registration deadline	24 January 2024*
Deadline for adverts in Pocket Programme / App to be received	01 February 2024*
Deadline for sponsorship/exhibition reservation payments	12 February 2024

* **Subject to Change**

Important note: Companies are requested to follow the published deadlines and send the material according to the published schedule. Failure to meet the deadlines may result in a loss of the sponsors' respective benefit.

CONGRESS ACCREDITATION STATEMENT

- An application will be submitted to the UEMS-EACCME® for CME accreditation of this event in order to allow participants who attend the congress to validate their credits in their own country.
- Through an agreement between the European Union of Medical Specialists and the American Medical Association, physicians may convert EACCME credits to an equivalent number of AMA PRA Category 1 Credits™. Information on the process to convert EACCME credit to AMA credit can be found at: www.ama-assn.org/go/international_cme
- Live educational activities, occurring outside of Canada, recognized by the UEMS-EACCME for ECMEC credits are deemed to be Accredited Group Learning Activities (Section 1) as defined by the Maintenance of Certification Program of The Royal College of Physicians and Surgeons of Canada. For more information, visit: www.royalcollege.ca
- The satellite symposia are scheduled outside the main CME/CPD accredited EPA scientific programme.

The EACCME is an institution of the European Union of Medical Specialists (UEMS), www.uems.net



MAIN CONTACTS

EUROPEAN PSYCHIATRIC ASSOCIATION

EPA administrative office

15 Avenue de la Liberté
67000 Strasbourg - France
Phone: + 33 3 88 23 99 30

SPONSORSHIP AND EXHIBITION

Industry Liaison – Consultant for EPA

Maya Ravinsky
maya.ravinsky@europsy.net
Phone: +972 546 787837

CONGRESS ORGANISER

MCI Suisse SA

9 rue du Pré-Bouvier,
1242 Satigny – Switzerland

GENERAL INQUIRIES

epa.reghot@mci-group.com

CONGRESS VENUE

HUNGEXPO Budapest Congress and Exhibition Center

Albertirsai út 10.
H-1101 Budapest – Hungary



SPONSORSHIP

Companies are invited to create their sponsor package and encouraged to suggest options that are not listed in the present prospectus. Suggested options will be reviewed and considered by the EPA.

Please contact [Maya Ravinsky](#) to discuss your needs. This prospectus is aligned with current restrictions from compliance and regulatory bodies.

SPONSORSHIP LEVELS

Sponsorship levels will be determined according to total amount invested in the sponsorship and exhibition items listed herewith.

- Platinum Sponsorship
- Gold Sponsorship
- Silver Sponsorship
- Bronze Sponsorship

SPONSORSHIP BENEFITS

Benefits	Platinum	Gold	Silver	Bronze
Choice of symposium timeslot	1st	2nd	3rd	
Choice of session hall	1st	2nd	3rd	
Free registrations	20	10	4	2
Advert in the App	1st position	2nd	3rd	
Congress website (company logo only with hyperlink)	X	X	X	X
Acknowledgement in the Pocket Programme / Company & Exhibition section in Congress App	X	X	X	X

- All items above are subject to compliance regulations
- Branded items will carry company logos only. Product logos and advertisements are not permitted

**VAT: Please refer to VAT section under Payment Information for details



INDUSTRY SESSIONS

The EPA is delighted to invite companies to organise sessions in various formats to foster scientifically driven engagement with attendees, and to communicate their latest scientific, technical research, or product developments to the delegates:

- Overview of recent developments and research results
- Pro/con debates
- Review of literature
- After session discussions / Q and A panels
- The programme of the sessions will be published in the congress app, and in the online interactive programme on the Congress website
- All sessions will be listed in the Pocket Programme
- All session organisers will be able to use the phrase below on invitations: "...-supported satellite symposium at the 32nd European Congress of Psychiatry (EPA 2024)"
- All session agendas are subject to approval by the EPA scientific committee
- Companies are responsible for covering all speaker expenses (registration, accommodation, travel...) related to industry sessions

SATELLITE SYMPOSIUM

Scientifically oriented 90 minute session, with a maximum of 1 Chair and 4 speakers.

Includes:

- Hall rental, standard audiovisual equipment, display table
- Interactive features: Q&A and Polling via the APP. Tablet for session chair provided
- Session evaluation form via the APP for attendees to complete as they exit the session
- Possibility to display one roll-up in front of the room used and in registration area

MINI SATELLITE SYMPOSIUM

Scientifically oriented 45 minute session, with a maximum of 1 Chair and 2 speakers.

Includes:

- Hall rental, standard audiovisual equipment, display table
- Interactive features: Q&A and Polling via the APP. Tablet for session chair provided
- Session evaluation form via the APP for attendees to complete as they exit the session
- Possibility to display one roll-up in front of the room used and in registration area



PRODUCT THEATRE

Interactive sessions with target audience of up to 50 people, providing a more commercially oriented exposure.

Includes:

- Dedicated seating area in the exhibition hall
- Standard audiovisual equipment
- Possibility to display one roll-up in front of the space / room used and in registration area

CONGRESS HIGHLIGHTS - INDUSTRY SUPPORTED WEBINARS

Unique opportunity for Sponsor to share the contents of sponsor-produced and - posted webinar(s) centering around scientific contents of the Congress with researchers and practitioners of psychiatry all over the world via the Congress website and sponsor's own platform.

- Webinar may include interviews, debates, focus points, reportage, etc. in relationship with contents presented during the Congress
- Production of webinar by sponsor and hosting on sponsor's platform/website
- Announcement of the webinar and access via weblink posted on a dedicated webpage on the Congress website
- Link to the dedicated Congress webpage posted on the virtual platform

SESSION CHARACTERISTICS, PRICES, AND TIME SLOTS

Session Type	Duration	Parallel Slots	Location
Satellite Symposium	Up to 90 minutes	3 in parallel*	Various hall capacities will be offered
Mini Satellite Symposium	Up to 45 minutes	3 in parallel*	Various hall capacities will be offered
Product Theatre (Onsite only)	Up to 30 minutes	1 – no parallels	Dedicated open space in Exhibition Hall
Congress Highlights / Industry supported webinars		n/a	Online

*Subject to change

	Timeslots		
Days	Satellite Symposium	Mini Satellite Symposium	Product Theatre
Sunday 7 April 2024	13:15 – 14:45	/	09:30 – 10:00 12:30 – 15:00** 16:30 – 17:00
Monday 8 April 2024	13:15 – 14:45	18:45 – 19:30	09:30 – 10:00 12:30 – 15:00 ** 16:30 – 17:00
Tuesday 9 April 2024	13:15 – 14:45	13:15 – 14:00* 14:00 – 14:45*	09:30 – 10:00 12:30 – 13:15

* Depending on availability / final schedule

** In 30-minute slots

LIVE STREAMING

Live streaming, with subsequent on-demand availability on the Congress virtual platform will be available for a limited number of sessions, as below:

Session Type	Parallel Slots	Location
Satellite Symposium	Max. 2 in parallel	Choice between 2 halls (capacities TBD)
Mini Satellite Symposium	Max. 2 in parallel	Choice between 2 halls (capacities TBD)

Session recordings will be provided to the organising company after the Congress.



SPONSORSHIP OPPORTUNITIES

BRANDED LANYARDS

Sponsor's logo on every delegate lanyard along with the EPA congress branding. Lanyards will be given to each delegate at the registration area upon arrival and registration at the congress.

BRANDED REUSABLE WATER BOTTLES

Reusable bottles (to be refilled at the water stations on-site) will be handed out to delegates, presenting an opportunity to provide delegates with a lasting memory of sponsor's brand, while promoting environmentally responsible behaviour.

Sponsor's logo on every reusable bottle, along with the EPA congress branding.

CHARGING STATIONS

Delegates will see sponsor's logo at the top of the charging station. Charging stations will be placed in prominent locations in the venue throughout the congress dates.

WIFI LANDING PAGE

Delegates wishing to access the internet via their own laptop/smartphone may do so by using the congress Wi-Fi free of charge. The sponsor can either create a specific landing page (subject to approval) or the Congress Organiser will provide a neutral page with the sponsor's logo and the wording "Sponsored by..." as the start page that delegates see when connecting to the wireless network.

MOBILE APPLICATION

The mobile application enables participants to access all Congress related information and functions, such as scientific programme, abstracts, faculty information, participants' "personal scheduler", membership information, industry support and exhibition information, city information, etc.

Sponsors are offered to gain exposure via the mobile application with a full-page display of the company's logo in sponsors and exhibitors tab of the App. Will be shown for 5 seconds.



PROMOTIONAL & ADVERTISING OPPORTUNITIES

EMAIL BLAST

(Special rates will be offered to satellite symposia organisers)

Promote your company/symposium/booth to all potential annual congress participants. The organiser of EPA 2024 will send out an HTML- based email to the pre-registered delegate mailing list – date & time coordinated with the sponsor. Content of the invitation prepared by the sponsor and subject to approval by EPA.

PUSH NOTIFICATION

Sponsor will be able to prepare a short message that will be posted on the congress mobile application during the congress (push texts need to be approved by the EPA office in advance).

PROMOTION ON PLASMA SCREENS

Plasma screens will be available at the Congress Centre and may be used as a platform for companies to promote their symposia / brand. Sponsor may provide a static slide outlining details of the symposia such as title, time, date, location etc. (Content of slide is subject to the approval by the EPA Programme Committee). Slide will be presented for 20 seconds each time and in a loop with other companies' slides.

PROMOTIONAL MATERIAL AT REGISTRATION DESK

Opportunity to place promotional material such as leaflets and brochures, at the registration desk. Each delegate who will approach the registration desk will be able to see and collect promotional material upon their wish.

POCKET PROGRAMME - EXCLUSIVITY

Provided to all participants, this useful item in A6 format gives a clear and structured overview of all the sessions with a timetable, as well as general information on the congress (opening hours, wi-fi access...) and maps with main congress facilities.

Indispensable throughout the Congress!

Sponsor will have exclusivity of the item and the opportunity to place a full page A6 advert on the inside back cover.

Deadline for Exclusivity booking is: **15 November 2023**

If the above option has not been taken up by 16 November 2023, bookings will be opened for non exclusive sponsorship, with inside back cover and a maximum of three inside pages, for sale – price per page upon request.



ADVERTISEMENTS IN THE APP (SLIDE SHOW)

Gain additional exposure for your symposium, Product Theatre session or booth by advertising it in a designated section of the Congress App.

Adverts will be shown for 5 seconds in a loop with other companies' adverts.

The Congress App will be available for all participants who download the app.

HOSPITALITY SUITES / MEETING ROOMS

Price upon request

An opportunity to hire a room at the Congress venue that will be used as a hospitality suite and/or meeting room. Sponsors will be able to host guests throughout the Congress. Sponsors will have the option to order catering at an additional cost. Hospitality provided will be in compliance with all relevant industry codes and guidelines.

Looking for additional opportunities for promotion not listed above, such as branded seating, branded escalators...? Please reach out to Maya Ravinsky at maya.ravinsky@europsy.net to discuss your needs.

ONSITE EXHIBITION

Space will be assigned on a 'first come – first served' basis except for Platinum, Gold, Silver and Bronze sponsors whose spaces are allocated according to their sponsorship level.

Only products and services in direct connection to the topic of the Congress are allowed to be presented. The exhibition organiser reserves the right to make changes to the exhibit space after consulting the exhibitor involved. The booths may be used only for exhibiting and advertising the exhibitors' own products in accordance with the host country's applicable laws and regulations.

SPACE ONLY

Companies who would like to reserve space only will be required to reserve a minimum of 12 SQM

Space only reservations will include:

- 2 exhibitor badges
- Cleaning of public areas and gangways
- 100-word company/product profile and logo in the commercial/exhibitor section of the Congress App
- Listing as an Exhibitor on the Website prior to the Congress with link to the Company website
- Acknowledgement (logo only) in the Pocket Programme

SPACE WITH SHELL SCHEME

Companies who would like to reserve a shell scheme booth may do so with a minimum of 9 SQM

Reservations will include:

- Shell scheme frame, basic lighting and electricity usage
- Fascia panel with standard lettering
- 2 exhibitor badges
- Cleaning of public areas and gangways
- 100-word company/product profile and logo in the commercial/exhibitor section of the Congress App
- Listing as an Exhibitor on the Website prior to the Congress with link to the Company website
- Acknowledgement (logo only) in the Pocket Programme

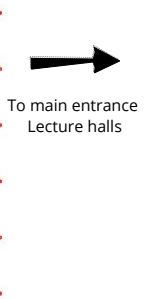


Additional services will be available for order in the Exhibitors' Technical Manual. Further information on additional badges policy and purchase is provided in the Exhibition Guidelines section.

Note on stand building

Maximum Stand Height: 3 meters TBC. No rigging
Only one level stands

Preliminary version - subject to change





PAYMENT INFORMATION

Deposit:

Booking forms received before 25 October 2023 and invoiced for a 60% deposit to be paid within 30 days of receipt. The remaining balance is to be settled no later than 12 February 2024. Non-payment by this stated deadline will lead to the cancellation of your booking, without reimbursement of the deposit paid. Booking forms received after 25 October 2023 will be invoiced for the full amount, to be paid within 30 days of receipt.

Cancellation Policy:

Cancellation and changes to your original booking must be made in writing. For cancellations before 1 November 2023, 30% of the total cost of each item will be retained by the EPA. For cancellations made between 10 November and 10 December 2023, 75% of the total cost of each item will be retained by the EPA. For cancellations after 10 December 2023, 100% of the total cost of each item will be retained by the EPA.

Payment Method:

Payments will be via bank transfer only, upon receipt of an invoice. Invoices will include the relevant bank details. Bank charges are the responsibility of the payer.

VAT Information:

All prices are exclusive of VAT and are subject to VAT which will be added to the invoice. The charge of the VAT will depend on the location of the supporting companies as follows:

Company Location	Applicable VAT Charge
France	French VAT applies Current VAT Rate (subject to change): 20%
European Union EU	Reverse charges apply (Client VAT will apply)
Outside EU	VAT not applicable



EXHIBITION GUIDELINES

Exhibitor Registration

Two exhibitor badges will be given free of charge for the first 9 square metres booked and 1 additional for each 9 square metres thereafter.

Any additional exhibitors will be charged an exhibitor registration fee per badge. Companies can purchase a maximum number of registrations, as follows:

- Booths of up to 60 sqm – 15 exhibitor registrations
- Booths larger than 60 sqm – 25 exhibitor registrations

Exhibitor registration allow access to the exhibition area only and shall be used by company staff only.

Exhibitors' Technical Manual

An Exhibitors' Technical Manual outlining all technical aspects of exhibiting will be circulated three months prior to the Congress. It will include the following:

- Technical details about the venue
- Final exhibition details and information Contractor details
- Services available to exhibitors and order forms

Exhibitor Profile and Logo

Upon receipt of the booking form, exhibitors/supporters will be asked to upload a 100-word Exhibitor Company/Product profile and high resolution logo to a provided link. This will be published in the list of exhibitors in the App.

Exhibition Layout

The Organiser reserves the right to alter the general layout or limit the space allotted to each exhibitor/supporter, postpone the exhibition or transfer it to another site if unforeseen circumstances warrant such action. Should any contingency prevent the holding of the exhibition, neither the Organiser nor EPA will be held liable for expenses incurred other than the cost of exhibit space rental fees.

Booths Constructions

All exhibits are to be displayed to avoid blocking aisles, obstructing adjoining booths, damaging the premises or the leased equipment. Exhibitors are kindly requested to allow sufficient see-through areas, which ensure clear views of surrounding exhibits. Neither furniture nor equipment may stand in the aisle space. Exhibitors are responsible for the cost and execution of the design, installation and delivery of their display to (and its removal from) the exhibition site. Flammable materials are not to be used. Equipment displayed or demonstrated must be installed with strict adherence to safety measures. Persons under the age of sixteen (16) are not allowed on the exhibition during build-up or dismantling.



Timetable

Access to the exhibition is authorised on presentation of a badge issued by the Organiser. Exhibitors' badges will not be mailed in advance and may be collected from the Exhibition Manager's desk. Exhibitors undertake to observe the timetable designated for completion of their display before the exhibition opening and its dismantling at the close of the exhibition. No dismantling or packing of the display before the designated hour. It is the Exhibitor's responsibility to pack and remove or consign for shipment all items of value prior to leaving their exhibit unattended, otherwise the Organiser will arrange for their removal at the exhibitor's risk and expenses.

Promotional Activities

Promotional activities are only allowed within the exhibition surface and only as long as they do not interfere with the running of the Congress nor disturb fellow exhibitors. Activities such as scientific or product presentations talks are not permitted in the exhibition booth. Any kind of walking advertisement throughout the exhibition area and Congress venue is strictly forbidden.

Sound and Laser Show Restrictions

Sound, electrical and other mechanical appliances must be muffled so that no noise disturbance is caused to other exhibitors. The exhibition Organiser reserves the right to determine at what point activities have to be reduced, i.e. when sound constitutes interference with others and if it must be discontinued. No laser shows are allowed.

House Rules

The rules of the Congress venue do apply and are binding to all exhibitors. Whoever does not follow these regulations will be excluded from the exhibition after a first warning. Copies of these regulations can be provided upon request. Valid material safety and fire certificates of all stand materials must be available for controls during build-up. Representatives of the local authorities as well as the Congress Venue technical staff must be allowed access to your stands at all times. Smoking is prohibited in the buildings.

Damages / Safety / Insurance

Exhibitors are entirely liable for damages to third parties' stands, properties, health (be it injury or death). To this extent the Organiser, EPA, their respective staff and providers as well as the Congress Venue are to be considered third parties. Exhibitors' liabilities are extended to their personnel and / or other people working under their control. Since neither the Organiser, EPA, and their staff nor the Congress Venue are liable for any damages and/ or loss suffered by the exhibitors during the exhibition, including installation and dismantling, it is strongly recommended to arrange insurance accordingly.



Insert and Display Materials

Please note that all materials entering the venue may incur a handling charge. This includes materials for inserts and display. To receive a price quote for handling and to assure arrival of their materials, sponsors/exhibitors should refer to instructions provided in the official Shipping Guidelines.

Advertising

Advertising is permitted only on the stand space (aisles excluded). Displays of printed matter or advertising outside this area but on the premises of the Congress are not allowed. No flyers, posters, handouts, etc. can be left on tables, in conference hotels, on buses, etc. unless the relevant operators explicitly agree to it. In addition, sponsors/exhibitors must comply with all applicable national and international rules and regulations related to advertising and promotion of all products and services as part of their stand. The Organiser and EPA bear no responsibility for non-compliance by the sponsor/exhibitor.

Disposal and Waste

It is the responsibility of the sponsor/exhibitor to ensure that all waste material from stand construction (including boxes for packaging) are completely removed from the exhibition area prior to the opening of the exhibition and at the end of the Congress. Waste cleared by the Organiser will be charged to the sponsor/exhibitor. The Organiser ensures daily cleaning of the aisles. Exhibitors /supporters are responsible for the cleaning of their stands.

Exhibition Terms and Conditions

The Terms & Conditions of exhibiting are included in this Prospectus. Please note that signing of the SPONSORSHIP & EXHIBITION BOOKING FORM AND CONTRACT indicates acceptance of these Terms & Conditions. The Sponsorship & Exhibition Booking Form will be held as a valid liable contract, by which both parties will be bound.

Note: Additional guidelines and regulations will be published in the Exhibitor Technical Manual that will be sent not later than 3 months before the congress.



EPA LOGO GUIDELINES

Guidelines for the use of EPA Corporate Identity, for Events or Publications which are not organised directly by the EPA.

The EPA (European Psychiatric Association) and the European Congress of Psychiatry names, logos and corporate identity reflect the credibility of and is the sole intellectual property of the EPA. In general, these logos, names, abbreviations or whatever symbols of corporate identity of the EPA and the European Congress of Psychiatry MAY NOT be used by any organisation or individual other than the EPA. This also applies to activities organised concurrent with or at EPA Congresses/events and which are not organised by the EPA Scientific Programme Committee or subject to the full scientific and other reviews of the EPA Congress Scientific Programme Committee.

However, special permission will be granted for sponsors and for scientific activities organised by approved external parties at EPA Congresses and events, such as for approved satellite symposia, under the following conditions:

An application must be made to the EPA via maya.ravinsky@europsy.net preferably at the same time as the submission of the scientific contents/Programme of the satellite symposium. Written consent must be obtained by 1 December 2023.

The application must:

- indicate the nature of the printed matter / document e.g. invitation, flyer, poster, etc.
- indicate for which activity it is intended (if for a scientific session the Programme contents should be attached)
- Contain an electronic graphic version of each document (poster, invitation...) that intends to display the logo/ EPA identity. A draft submission may be submitted for first review, but a final graphic version is required to obtain EPA approval.

The EPA name, logo etc. should not be the principal visual identity of the document, and should not exceed 5% of the surface of any one page or surface. The discretion of the EPA will apply.

Any non-EPA event for which such logo/name use is requested must be a bona fide scientific event, and not include social events.

The EPA and the European Congress of Psychiatry branding or logos may not be used on letterheads.

The documents displaying the EPA and the European Congress of Psychiatry logo/identity may not create the visual impression of being principally organised by the EPA. The actual organiser/sponsor must be clearly stated.

For any situation not covered in these guidelines, please contact the EPA administration.



GENERAL TERMS AND CONDITIONS

MCI Suisse SA is the official Congress Organiser of the EPA 2024 Congress and, as such, responsible for the exhibition and sponsored activities management (Hereinafter: "The Organiser"). The sponsor is bound to follow any additional guidelines and regulations that will be published by the Congress Organiser and/or the EPA with regards to the organisation of the congress.

Satellite Symposia and other sponsored activities:

- EPA and The Organiser reserve the right to change the time and date of any activities in the above agreement. Sponsor will be notified in writing as soon as a change is made.
- Sponsor hereby undertakes to objectively select and present its data, and to process information about [the]product(s) in fair and un-misleading manner and to act in accordance with the rules and regulations set by any Code of Practice, Act, Law or Directive under which he is bound to act. EPA and the Organiser will not be liable for violation of such rules and regulations and the Sponsor hereby undertakes the indemnify EPA and the Organiser upon first demand for any payment and/or expenses that EPA or the Organiser may be required to pay because of the Sponsor failure to implement the provisions of the section.
- Satellite Symposia programmes are subject to approval by the scientific committee of the Congress\Meeting. In case where the scientific committee will decline Satellite Symposia programmes, each party will be entitled to cancel the Satellite Symposia bookings without paying any penalty for the cancellation or for any damages caused by such cancellations to the other party. Accordingly, upon such cancellation neither party will have any claims, demands, suits etc. towards the other.
- Promotion of Sponsor's activities will be made from the Sponsor's exhibition booth, whether these are virtual or on-site, from an assigned lecture hall in which the Sponsor's activities are taking place or with prior permission from EPA and the Organiser.
- Hanging of all signs for symposia should be coordinated and approved by the Organiser.
- All congress material supplied by EPA or the Organiser in relation to the Congress is accurate to the best of their knowledge. Any inaccuracy, mistake or omission shall not entitle the Sponsor to cancel their sponsorship.

Exhibition:

Obligations and rights of the exhibitor/sponsor:

- Completion of the booking form implies full acceptance of the terms and conditions specified in this agreement. Any infringement of these terms may lead to immediate withdrawal of the right to participate in the EPA Congress without compensation or refund of sums already paid. No advertising on behalf of firms not exhibiting is permitted in any form whatsoever. Sharing, transfer or subletting of all or part of the allocated virtual or on-site spaces is prohibited. Additional guidelines and regulations will be published in the exhibitor technical manual that will be sent prior to the congress.



Obligation and rights of EPA and of the Organiser:

- EPA undertakes to allocate exhibition space on the basis of preference expressed by applicants. Applications will be considered in order of receipt of application forms accompanied by payment. The Organiser reserves the right, in case of absolute necessity, to modify the allocation of stands, with no obligation for EPA to provide compensation to exhibitors. EPA reserves the right to offer to a different firm any stand or space that has not been occupied by the eve of the opening of the exhibition, with no obligation to provide compensation to the defaulting exhibitor.

Children/guests:

No children or guests are allowed at the Congress Centre.

Liability:

Equipment and all related display materials installed by exhibitors/sponsors are not insured by the Organiser or EPA, and the Organiser or EPA will under no circumstances be liable for any loss, theft, damage or destruction caused to equipment, goods or property belonging to exhibitors/sponsors. The exhibitor/sponsor agrees to be responsible for his/her property and person and for the property and persons of his employees and agents through full and comprehensive insurance, and shall hold harmless the Organiser and EPA for any and all damage claims arising from theft and those perils. The Organiser does not undertake to safeguard exhibits and excludes, for its staff as well, all liability for damage to these, for theft of these, or loss, except in cases of intention or gross negligence. This exclusion from liability also applies if exhibits are seized and stored by the Organiser due to infringement of the present conditions of participation. Furthermore, EPA and the Organiser explicitly excludes all liability for any disadvantage or damage incurred to sponsor/ exhibitor due to erroneous details on space allocation (virtual or on-site), stand construction, catalogue entries or other errors in ancillary services. Property of the sponsor/exhibitor and of third parties shall remain on the premises at their own risk and peril. EPA and the Organiser will not be responsible for the insurance of such items. EPA and the Organiser shall not be liable for any injury or damage howsoever caused to goods and/ or persons in the building and/or the adjacent sites.

Smoking:

The EPA Congress is a non-smoking event and smoking is prohibited throughout the venue, including the exhibition hall.

Force majeure:

If the event is abandoned, cancelled or suspended in whole or in part by reason of war, fire, national emergency, labour dispute, strike, lock-out, civil disturbance, inevitable accident, the non-availability of the event premises or any other cause not within the control of EPA and the Organiser, EPA and the Organiser may at their entire discretion repay the delegate fee or



service charge paid by the delegate or exhibitor/sponsor, or part thereof, but shall be under no obligation to repay the whole or part of such delegate fee or service charge, and shall be under no liability to the delegate or exhibitors/ sponsors in respect of any actions, claims, losses (including consequential losses, costs or expenses whatsoever which may be brought against or suffered or incurred by the delegate or exhibitor/sponsors, as the result of the happening of any such event).

Governing law and jurisdiction:

This agreement, including the jurisdiction clause, shall be governed by, interpreted and construed in accordance with the substantive laws of France. Exclusive jurisdiction for all disputes arising out of or in connection with this agreement related to the EPA shall be with the ordinary courts of France.

Hosting country laws/code of practice:

The EPA would like to have a conflict-free advertising environment and reserves the right to cancel advertising efforts. Sponsors and exhibitors are advised to consider the codes of conduct for pharmaceutical and medical companies. Furthermore, it is important to adhere to the country specific compliance regulations on the application of medical devices, exemplified EFPIA HCP Code, EACCME/CME, code of medical ethics of the Local State Chambers of Physicians (national) and provisions of national law. Failure to comply with these regulations may not be used as a ground to declare the contract void. Failure to comply with the Rules and Regulations will not expose the EPA or the Congress Organiser to any suits, demands by the sponsor/exhibitor/any third party.

Company events:

Company events and other activities must comply with the Code of Practice and are in any case are not permitted during the Congress “blackout times”. (official scientific programme, opening ceremony, EPA General Assembly...). Transportation to events or activities may not depart during “black out times”.

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